

Supplier Payment Advice

Document Number:

SPA-2024-0015

Date:

2024-07-16

Supplier Details

Supplier Name:

Acme Industrial Co.

Supplier Code:

SUP-7782

Address:

1234 Industry Ave, Springfield

Contact:

John Smith

Phone:

(555) 123-4567

Payment Details

Invoice No.	Invoice Date	Due Date	Currency	Amount	Amount Paid
INV-8671	2024-06-25	2024-07-10	USD	3,000.00	3,000.00
INV-8702	2024-07-02	2024-07-17	USD	2,000.00	2,000.00

Total Amount Paid:

USD 5,000.00

Payment Method:

Bank Transfer

Bank Reference:

998877665

Remarks

Please verify the above payment details and contact us if there are any discrepancies.

Important Notes

- This document serves as a notification of payment made to the supplier.
- It is not a tax invoice or official receipt.
- Ensure payment details match your records; notify the payer immediately if there are differences.
- Retain this document for your accounting and reconciliation purposes.
- Contact the accounts department for any clarifications about the payment advice.