

# Summary Account Payment Settlement

Document No: SAPS-2024-001  
Issue Date: 2024-06-25  
Prepared By: Finance Department

Account Name  
Global Supplies Ltd.  
Account Number  
ACC-3496327  
Settlement Period  
2024-05-01 to 2024-05-31  
Payment Date  
2024-06-24

Date	Reference	Description	Debits (USD)	Credits (USD)	Balance (USD)
2024-05-03	INV-10482	Purchase Payment	3,200.00		8,400.00
2024-05-10	RCPT-11940	Client Settlement		2,400.00	10,800.00
2024-05-18	FEE-429	Account Service Fee	45.00		10,755.00
2024-05-28	INV-10541	Purchase Payment	2,150.00		8,605.00
2024-05-31	RCPT-12002	Refund Received		150.00	8,755.00

Total Debits  
5,395.00 USD  
Total Credits  
2,550.00 USD  
Ending Balance  
8,755.00 USD

- Important Notes:
- Review all entries for accuracy. Report discrepancies within 7 days.
  - This summary reflects only the transactions settled during the stated period.
  - Keep this document for your records and auditing purposes.
  - Contact Finance Department for settlement queries or clarifications.