

Multi-Transaction Account Payment Settlement Form

Account Holder Details

Account Name

Enter account holder's name

Account Number

Enter account number

Settlement Date

Transaction Details

#	Transaction ID	Transaction Date	Description	Amount (USD)
1	eg. TXN001		Description	
2				
3				
Total Amount				

Authorization

Authorized By

Name & designation

Date

Important Notes

- This form must be completed for settlements involving more than one transaction.
- Ensure all transaction IDs and details are accurate and verified.

- The total amount should be the sum of all listed transaction amounts.
- Authorized signature is required for processing the settlement.
- Keep a copy of this form for your records.