

Invoice-Based Payment Settlement Statement

Settlement Statement No.: SS-2024-0725 Date: 2024-07-25
Supplier Name: ABC Supplies Inc. Client Name: XYZ Enterprises Ltd.
Supplier Address: 123 Main Street, Springfield Client Address: 789 Commerce Ave, Metropolis

Invoice Summary

Invoice No.	Invoice Date	Description	Amount	Tax	Total
INV-2101	2024-06-30	Office Furnitures	4,500.00	225.00	4,725.00
INV-2108	2024-07-10	Stationery Supply	1,200.00	60.00	1,260.00
INV-2115	2024-07-18	Printer Accessories	950.00	47.50	997.50

Payment Summary

Subtotal	6,650.00
Total Tax	332.50
Total Amount Payable	6,982.50
Less: Previous Payments	0.00
Net Amount To Be Paid	6,982.50

Authorized Signatory

Name: Jane Doe
Designation: Finance Manager
Date: 2024-07-25

Important Notes

- This statement is based on invoices submitted and approved within the specified period.
- Ensure all invoice details are accurate and all supporting documents are attached.
- Discrepancies should be reported within 7 days of receipt of this statement.
- Payment settlement will occur as per agreed credit terms and conditions.
- This document serves as a record of payments due for the listed invoices only.