

# Payment Voucher

Supplier Payment Confirmation

**Voucher No.:** PV-2024-001

**Date:** 2024-06-20

**Supplier Name:** ABC Supplies Ltd.

**Supplier Address:** 123 Supplier Road, Business District, City, Country

**Supplier Code:** SUP-4590

Description	Invoice No.	Invoice Date	Amount
Office Stationery	INV-1045	2024-06-15	1,000.00
Printer Toners	INV-1046	2024-06-17	500.00
TOTAL			1,500.00

**Payment Mode:** Bank Transfer

**Bank Name:** XYZ Bank

**Bank Account No.:** 9876543210

**Reference No.:** TRF202406201234

Prepared By

Approved By

Supplier Confirmation & Stamp

## Important Notes:

- This voucher serves as proof of payment for the listed invoices.
- The supplier's confirmation and stamp are required for acknowledgment.
- Please verify all details before submitting or processing payments.
- Keep a signed copy for both company and supplier records.
- Contact the accounts department for any discrepancies.