

Payment Voucher

Supplier Payment Confirmation

Voucher No.: PV-2024-001

Date: 2024-06-20

Supplier Name: ABC Supplies Ltd.

Supplier Address: 123 Supplier Road, Business District, City, Country

Supplier Code: SUP-4590

Description	Invoice No.	Invoice Date	Amount
Office Stationery	INV-1045	2024-06-15	1,000.00
Printer Toners	INV-1046	2024-06-17	500.00
TOTAL			1,500.00

Payment Mode: Bank Transfer

Bank Name: XYZ Bank

Bank Account No.: 9876543210

Reference No.: TRF202406201234

Prepared By

Approved By

Supplier Confirmation & Stamp

Important Notes:

- This voucher serves as proof of payment for the listed invoices.
- The supplier's confirmation and stamp are required for acknowledgment.
- Please verify all details before submitting or processing payments.
- Keep a signed copy for both company and supplier records.
- Contact the accounts department for any discrepancies.