

Your Company Name
OFFICIAL PAYMENT RECEIPT

Receipt Information

Receipt No.
REC-2024-1056

Date Issued
June 12, 2024
Reference No.
INV-98423

Received From

Name
John Doe
Address
123 Elm Street, Suite 210, Springfield
Contact
johndoe@email.com
+1 234 567 8900

Payment Details

Description	Amount
Consultation Services - May 2024	\$250.00
Administrative Fee	\$15.00
Total Amount Received	\$265.00

Payment Method
Bank Transfer
Date Received
June 10, 2024
Received By
Jane Smith

Remittance Details

Remittance Reference	Date	Bank/Channel	Amount
REM-89231	June 10, 2024	ABC Bank	\$265.00

Authorized Signature

Jane Smith
Date

June 12, 2024

Important Notes

- This receipt serves as official proof of payment for the described transaction.
- Please retain this document for your records and future reference.
- Ensure that remittance details match the transaction for verification purposes.
- This document is invalid without an authorized signature.
- Contact our office for any discrepancies or queries relating to this payment.