

# GST-Compliant Payment Voucher

Voucher No: PV-2024/001

Date: 2024-06-23

Reverse Charge Applicable: Yes

## Supplier Details

**Name:**

ABC Services Pvt. Ltd.

**Address:**

123 Business Avenue,  
New Delhi - 110001

**GSTIN:** 07AAACB1234C1Z6

**State:** Delhi

**State Code:** 07

## Recipient Details

**Name:**

XYZ Enterprises

**Address:**

456 Market Road,  
Mumbai - 400002

**GSTIN:** 27AACBX7890K1Z1

**State:** Maharashtra

**State Code:** 27

Description of Service	HSN/SAC	Qty	Unit	Rate (INR)	Amount (INR)
Professional Consulting Services	998312	1	Service	10,000.00	10,000.00

Tax Details	Tax Rate (%)	Tax Amount (INR)
CGST	9	900.00
SGST	9	900.00
<b>Total</b>		<b>11,800.00</b>

**Amount in Words:** Eleven Thousand Eight Hundred Only

Issued By (Recipient)

Received By (Supplier)

## Important Notes:

- Payment vouchers are required for reverse charge payments under GST as per Section 31(3)(g) of the CGST Act, 2017.
- The recipient (payer) must issue this document when GST is payable under the reverse charge mechanism.
- The voucher must be serially numbered and should mention all relevant GST details of both parties.
- Tax amount should be calculated as per applicable GST rates for the supply.
- Maintain this voucher for GST compliance and audit purposes.