

# Debit Note

Debit Note No: DN-2024-0117

Date: 2024-06-21

## From:

ABC Enterprises  
123 Market Street  
Mumbai, Maharashtra - 400001  
GSTIN: 27XXXXXXXXX1Z7

## To:

XYZ Traders  
45 Commercial Road  
Pune, Maharashtra - 411001  
GSTIN: 27YYYYYYYYY2Z8

## Details

#	Description of Goods / Services	HSN/SAC	Qty	Unit	Rate	Amount
1	Office Chairs	940310	10	Nos	2500.00	25,000.00
2	Transport Charges Short Paid	996543	1	Lot	2,000.00	2,000.00

<b>Subtotal</b>	27,000.00
<b>IGST @ 18%</b>	4,860.00
<b>Total</b>	31,860.00

**Reason for Issue:** Undercharged amount for supply of office chairs and transport charges in original invoice.

**Authorized Signatory**

## Important Notes:

- This Debit Note increases the amount payable by the recipient for the referenced invoice.
- Debit Notes should clearly mention the reason for issuance.
- It is a legally binding document and must be referenced in future correspondences and GST returns.
- Ensure all corrections are supported by proper documents and approvals.
- Retain this Debit Note for statutory and accounting purposes.