

# Memorandum of Understanding (MOU) for Funding

This Memorandum of Understanding (‘‘MOU’’) is made on **[Date]** between:

**[Funding Organization Name]**, with principal offices at **[Address]**, (‘‘Funder’’),  
and

**[Recipient Organization Name]**, with principal offices at **[Address]**, (‘‘Recipient’’).

## 1. Purpose

The purpose of this MOU is to outline the agreement under which the Funder will provide financial assistance to the Recipient for the project titled **[Project Name]**.

## 2. Funding Details

- Total Funding Amount: **[Amount]** **[Currency]**
- Funding Period: **[Start Date]** to **[End Date]**
- Disbursement Schedule: [e.g., Lump sum or installments]

## 3. Responsibilities of the Parties

1. **Funder** agrees to:
  - Provide the agreed funds as detailed above.
  - Offer reasonable guidance and monitoring as required.
2. **Recipient** agrees to:
  - Utilize funds solely for the intended project purposes.
  - Provide progress and financial reports as requested.
  - Comply with all relevant laws and regulations.

## 4. Duration

This MOU is effective from **[Start Date]** to **[End Date]**, unless extended or terminated by mutual written agreement.

## 5. Other Provisions

- This MOU is not legally binding but indicates the intention of both parties to collaborate in good faith.
- Any amendment must be made in writing and signed by both parties.

\_\_\_\_\_  
[Name], [Title]

[Funding Organization]

Date: \_\_\_\_\_

\_\_\_\_\_  
[Name], [Title]

[Recipient Organization]

Date: \_\_\_\_\_

## **Important Notes:**

- MOU is generally not legally binding unless specified.
- Both parties should clearly define roles, responsibilities, and expectations.
- Consult legal counsel for large or complex funding arrangements.
- Maintain transparency and open communication throughout the collaboration.

