

# Institutional Funding Agreement Form

Date:

## 1. Institution Details

Name of Institution

Address

Contact Person

Phone Number

Email Address

## 2. Funding Details

Funding Source

Amount Requested/Approved

Purpose of Funding

Funding Duration

Conditions/Terms (if any)

## 3. Payment Details

Payment Method

Select

Bank Account Details (if applicable)

## 4. Authorization

Authorized Representative Name

Title/Position

Signature

Date

Funding Agency Representative Name

Title/Position

Signature

Date

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## Important Notes

- This agreement is legally binding once signed by all authorized representatives.
- All terms and funding conditions should be clearly stated to avoid misunderstandings.
- Any amendments or changes require written approval from all parties.
- Both parties should retain a copy of the signed agreement for their records.
- The institution is responsible for compliance with all reporting requirements outlined in the agreement.