

# INVOICE

Acme Corporation  
1234 Market Ave, Suite 500, City, Country  
Phone: (123) 456-7890 | Email: billing@acme.com

**Bill To:**

John Doe  
XYZ Solutions  
5678 Enterprise St, Office 205  
City, Country

**Invoice #:**

INV-000233

**Invoice Date:**

2024-06-25

**Due Date:**

2024-07-25

Description	Qty	Unit Price	Amount
Website Design	1	\$2,000.00	\$2,000.00
Hosting (12 months)	1	\$240.00	\$240.00
Support & Maintenance	12	\$50.00	\$600.00

Subtotal	\$2,840.00
Tax (10%)	\$284.00
Total	\$3,124.00

**Payment Terms:**

Payment is due within 30 days from the invoice date. Please make payments to the bank account provided on file and include the invoice number as your payment reference.

**Important Notes:**

- This invoice serves as a formal request for payment; please retain it for your records.
- Late payments may be subject to additional fees as per our agreement.
- If you have any questions regarding this invoice, contact us promptly before the payment due date.
- Ensure all provided information is correct before processing your payment.
- This document is printable and suitable for submission during audits and financial reporting.

Thank you for your business!