

Utilization Certificate for Rural Development Scheme

No: _____

Date: ____ / ____ / ____

Name of Scheme: _____

Sanction Order No.: _____ Date: ____ / ____ / ____

Name of Implementing Agency: _____

Financial Year: _____

Details of Fund Utilization

Sl. No.	Particulars	Amount Sanctioned (â‚¹)	Amount Utilized (â‚¹)
1	Received Funds	_____	_____
2	Expenditure Incurred	-	_____
3	Balance (if any)	-	_____

Certified that out of Rs. _____ (Rupees _____ only) sanctioned by the Government vide letter No. _____ dated ____ / ____ / ____ and Rs. _____ received during the financial year _____, an amount of Rs. _____ has been utilized for the purpose for which it was sanctioned.

It is further certified that the balance of Rs. _____ will be utilized as per the guidelines for the scheme and will be accounted for in the next utilization certificate.

Signature of Head of Agency Name:

Designation:

Signature of Chartered Accountant

Name: _____ Reg. No.: _____

Important Notes:

- This certificate confirms that the funds allocated have been used strictly for the intended project.
- Incorrect or false certification may lead to legal action and disqualification from future assistance.
- Supporting expenditure statements and vouchers should be kept ready for audit or verification.
- Any unspent balance must be notified to the sanctioning authority along with reasons.
- Ensure all columns are duly filled, signed, and sealed before submission.