

UTILIZATION CERTIFICATE

(For Educational Institution Funding)
[Session Year: 2023-24]

Name of Institution: Sunrise Public School
Address: 123, Main Road, City, State
Sanction Letter No.: EDU/2023/5678
Date: 18-April-2024

Details of Fund Utilization

Particulars	Sanctioned Amount (INR)	Amount Utilized (INR)	Balance (INR)
Teaching & Learning Materials	1,50,000	1,45,000	5,000
Infrastructure Development	2,00,000	1,95,000	5,000
Faculty Training	50,000	48,500	1,500
Total	4,00,000	3,88,500	11,500

Declaration

I hereby certify that the amount of **Rupees Three Lakhs Eighty Eight Thousand Five Hundred (₹13,88,500)** out of the sanctioned grant of **₹14,00,000** received from the Government under sanction order number **EDU/2023/5678** dated **18-April-2024** has been utilized solely for the purpose for which it was sanctioned, as detailed above. The balance amount will be returned or adjusted as per the instructions of the funding agency.

Signature & Seal of Head of Institution

Name: Dr. A. Sharma

Date: 18-Apr-2024

Signature of Chartered Accountant

Name: R. Mehta

Date: 18-Apr-2024

Important Notes:

- The utilization certificate must be accompanied by audited statements of accounts.
- Ensure all expenditure entries are supported by bills and vouchers.
- Submit this certificate before the due date as mandated by the funding agency.
- Any unutilized funds should be reported and returned as per guidelines.
- Misuse or false reporting of funds can attract legal consequences.