

Monitoring and Evaluation Report

1. Project Overview

Project Title: Community Health Awareness Initiative

Reporting Period: January 2024 - June 2024

Prepared by: Monitoring & Evaluation Officer

This report provides an overview of the progress, achievements, challenges, and recommendations related to the Community Health Awareness Initiative during the specified period.

2. Objectives

1. Increase awareness of preventable health issues among community members.
2. Enhance access to health education materials and resources.
3. Encourage participation in local health programs and screenings.

3. Key Performance Indicators (KPIs)

Indicator	Target	Achieved	Status
No. of community workshops conducted	12	10	On Track
Participants reached	600	520	Needs Improvement
Distribution of health materials	1000	1100	Achieved

4. Activities Summary

- Organized 10 community workshops on nutrition and hygiene.
- Distributed 1,100 educational leaflets and posters.
- Collaborated with local health experts and organizations.
- Conducted pre- and post-workshop surveys to assess knowledge gain.

5. Challenges

- Lower turnout due to weather conditions in certain areas.
- Limited resources for transportation and outreach.
- Scheduling conflicts with community events.

6. Recommendations

- Increase collaboration with local leaders for better event promotion.
- Allocate additional resources for outreach and logistics.
- Adjust timeline to avoid overlaps with local festivities.

7. Next Steps

- Plan and implement two catch-up workshops in Q3 2024.
- Update educational materials based on participant feedback.

- Strengthen follow-up and monitoring of participant impact.

Important Notes

- Monitoring and Evaluation ensures accountability and transparency in project implementation.
- KPIs should be specific, measurable, achievable, relevant, and time-bound (SMART).
- Regular reporting helps identify challenges and adapt strategies promptly.
- Documentation supports evidence-based decision-making and future planning.