

# Monitoring and Evaluation Report

## 1. Project Overview

**Project Title:** Community Health Awareness Initiative  
**Reporting Period:** January 2024 - June 2024  
**Prepared by:** Monitoring & Evaluation Officer

This report provides an overview of the progress, achievements, challenges, and recommendations related to the Community Health Awareness Initiative during the specified period.

## 2. Objectives

- 1. Increase awareness of preventable health issues among community members.
- 2. Enhance access to health education materials and resources.
- 3. Encourage participation in local health programs and screenings.

## 3. Key Performance Indicators (KPIs)

Indicator	Target	Achieved	Status
No. of community workshops conducted	12	10	On Track
Participants reached	600	520	Needs Improvement
Distribution of health materials	1000	1100	Achieved

## 4. Activities Summary

- Organized 10 community workshops on nutrition and hygiene.
- Distributed 1,100 educational leaflets and posters.
- Collaborated with local health experts and organizations.
- Conducted pre- and post-workshop surveys to assess knowledge gain.

## 5. Challenges

- Lower turnout due to weather conditions in certain areas.
- Limited resources for transportation and outreach.
- Scheduling conflicts with community events.

## 6. Recommendations

- Increase collaboration with local leaders for better event promotion.
- Allocate additional resources for outreach and logistics.
- Adjust timeline to avoid overlaps with local festivities.

## 7. Next Steps

- Plan and implement two catch-up workshops in Q3 2024.
- Update educational materials based on participant feedback.

- Strengthen follow-up and monitoring of participant impact.

## **Important Notes**

- Monitoring and Evaluation ensures accountability and transparency in project implementation.
- KPIs should be specific, measurable, achievable, relevant, and time-bound (SMART).
- Regular reporting helps identify challenges and adapt strategies promptly.
- Documentation supports evidence-based decision-making and future planning.