

Partnership Funding Agreement Outline

1. Introduction

This agreement is entered into by and between [Partner 1 Name], located at [Partner 1 Address], and [Partner 2 Name], located at [Partner 2 Address], collectively referred to as "the Parties."

2. Purpose

State the main objective of the partnership and the specific projects or initiatives the funding will support.

3. Funding Terms

- Contribution amount and schedule
- Disbursement process and timeline
- Eligible and ineligible expenses
- Reporting and supporting documentation requirements

4. Roles and Responsibilities

- Duties of each party regarding project implementation
- Project management and communication guidelines

5. Term and Duration

Specify the effective date, duration of the agreement, and provisions for extension or early termination.

6. Confidentiality

Outline terms regarding the sharing and protection of confidential information.

7. Intellectual Property

Define ownership and usage rights for any intellectual property developed during the partnership.

8. Reporting & Evaluation

- Monitoring and evaluation requirements
- Reporting timelines and formats

9. Dispute Resolution

Detail steps for resolving disagreements between the Parties.

10. Signatures

Authorized representatives of all Parties sign and date here.

Important Notes:

- All terms and obligations should be clearly defined to avoid misunderstandings.
- Review compliance with applicable laws and organizational policies.

- Consider involving legal counsel when drafting or reviewing the agreement.
- Outlining reporting and disbursement procedures helps maintain transparency.