

# Utilization Certificate for CSR Funds

Project Name: \_\_\_\_\_

Name of Implementing Agency: \_\_\_\_\_

Funder/Donor (Company): \_\_\_\_\_

CSR Project ID / Reference No.: \_\_\_\_\_

Financial Year: \_\_\_\_\_

## Statement of Expenditure

Particulars	Amount Received (INR)	Amount Utilized (INR)	Balance (INR)
Opening Balance			
CSR Funds received during the period			
Total Expenditure incurred			
Closing Balance			

## Certified that:

1. The amount of Rs. \_\_\_\_\_ received as CSR funds from \_\_\_\_\_ for the project \_\_\_\_\_ has been utilized for the purpose for which it was sanctioned.
2. The utilization is in accordance with the terms and conditions laid down by the Company and as per Section 135 of the Companies Act, 2013 and related rules and guidelines.
3. Certified that the balance of Rs. \_\_\_\_\_ (if any) will be utilized in the project as per the shared plan and reporting requirements.

Authorized Signatory  
(Name & Designation)

Signature: \_\_\_\_\_

Stamp: \_\_\_\_\_

Place: \_\_\_\_\_

Date: \_\_\_\_\_

## Important Notes:

- This certificate must be signed and stamped by the authorized signatory of the implementing agency/NGO.
- All figures should be duly supported by relevant financial statements and vouchers.

- Any unutilized amount should be clearly mentioned and accounted for.
- Submission of utilization certificate is mandatory for compliance under Section 135 of Companies Act, 2013.
- Ensure transparency and accuracy to maintain trust with donor organizations and regulatory authorities.