

# Memorandum of Understanding (MoU)

This Memorandum of Understanding ("MoU") is entered into by and between:

**Party A:** [Name of Organization/Individual A],  
Address: [Address of Party A]

**Party B:** [Name of Organization/Individual B],  
Address: [Address of Party B]

Collectively referred to as "the Parties".

## 1. Purpose

The purpose of this MoU is to set forth the terms and understanding between the Parties regarding [briefly describe the subject and objectives of the collaboration].

## 2. Scope of Collaboration

The Parties agree to collaborate in the following areas:

- [Area 1 of collaboration]
- [Area 2 of collaboration]
- [Area 3 of collaboration]

## 3. Roles and Responsibilities

### Party A:

- [Role or responsibility of Party A]
- [Additional details as needed]

### Party B:

- [Role or responsibility of Party B]
- [Additional details as needed]

## 4. Duration

This MoU will be effective from [Start Date] and will remain in effect until [End Date] unless terminated earlier by mutual agreement in writing.

## 5. General Provisions

- This MoU is not legally binding, unless otherwise agreed upon in writing.
- Modifications to this MoU must be made in writing and signed by both Parties.
- Any disputes arising from this MoU shall be resolved amicably through mutual consultation between the Parties.

Signed on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

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[Name of Authorized Signatory]

[Title/Position]

[Party A]

[Name of Authorized Signatory]

[Title/Position]

[Party B]

**Important Notes:**

- An MoU outlines the intent to collaborate but typically does not create legally binding obligations.
- Clearly define roles, responsibilities, and the duration of the collaboration.
- Specific terms can be legally enforceable if explicitly stated in the MoU.
- It is advisable to seek legal review before signing, especially for significant partnerships.