

# Innovation Project Funding Request Form

## PROJECT INFORMATION

**Project Title**

**Project Lead Name**

**Project Lead Email**

**Department/Team**

**Team Members**

## PROJECT DETAILS

**Project Summary**

**Problem or Opportunity Addressed**

**Proposed Solution/Approach**

**Project Goals & Success Metrics**

List key objectives and how success will be measured

## TIMELINE

### Proposed Start Date

### Proposed End Date

### Key Milestones

List major milestones with estimated completion dates

## FUNDING REQUESTED

### Amount Requested (USD)

### Budget Breakdown

Provide a brief breakdown of costs (equipment, personnel, materials, etc.)

### Other Funding Sources (if any)

List any additional funding or in-kind support

## IMPORTANT NOTES

- Ensure all sections are thoroughly completed for a comprehensive evaluation.
- This form is intended for innovative projects with clear objectives and measurable impact.
- Budget estimates should be as detailed and accurate as possible.
- Only applications submitted within the designated funding cycle will be considered.
- Supporting documents may be requested during the review process.