

Innovation Project Funding Request Form

PROJECT INFORMATION

Project Title**Project Lead Name****Project Lead Email****Department/Team****Team Members**

Separate names with commas

PROJECT DETAILS

Project Summary

Briefly describe the project, its objective, and expected outcomes

Problem or Opportunity Addressed

Describe the problem or opportunity this project targets

Proposed Solution/Approach

Describe the innovative approach or solution

Project Goals & Success Metrics

List key objectives and how success will be measured

TIMELINE

Proposed Start Date

Proposed End Date

Key Milestones

List major milestones with estimated completion dates

FUNDING REQUESTED

Amount Requested (USD)

Budget Breakdown

Provide a brief breakdown of costs (equipment, personnel, materials, etc.)

Other Funding Sources (if any)

List any additional funding or in-kind support

IMPORTANT NOTES

- Ensure all sections are thoroughly completed for a comprehensive evaluation.
- This form is intended for innovative projects with clear objectives and measurable impact.
- Budget estimates should be as detailed and accurate as possible.
- Only applications submitted within the designated funding cycle will be considered.
- Supporting documents may be requested during the review process.