

Problem Statement Document

1. Title

[Insert concise and descriptive title of the problem]

2. Background

[Provide context to the problem. Explain relevant background information, historical perspectives, and why this issue matters. Reference previous efforts, relevant data, or existing literature if available.]

3. Statement of the Problem

[Clearly and specifically state the problem to be addressed. Be factual and objective, avoiding assumptions. Give details about who is affected, what is affected, and the scope and scale of the problem.]

4. Evidence of the Problem

- [Statistical data highlighting the problem]
- [Case studies or anecdotes]
- [Testimonies or expert opinions]

5. Causes of the Problem

[Describe underlying causes, contributing factors, and what leads to or perpetuates the problem.]

6. Impact

[Explain how the problem affects individuals, communities, and/or broader society. Discuss short-term and long-term consequences.]

7. Proposed Approach (optional)

[Summarize the approach or intervention you propose to solve or address the problem, if required for the grant proposal.]

Important Notes

- Be concise, factual, and evidence-based throughout the document.
- Tailor the problem statement to the target audience or granting agency's interests.
- Support all claims with data and references where possible.
- Maintain objectivity; avoid editorializing.
- Clearly define the scope and significance of the problem.