

Appendices Evaluation Report

Project Title: _____

Date: _____

Prepared by: _____

Appendix A: Evaluation Criteria

Criterion	Description	Weight (%)
Relevance	Measures the alignment with objectives	25
Effectiveness	Assesses the extent of goal achievement	30
Efficiency	Reviews resource utilization	20
Impact	Evaluates the broader outcomes	15
Sustainability	Considers long-term benefits	10

Appendix B: Data Sources

- Project documentation
- Stakeholder interviews
- Survey responses
- Direct observations
- Official reports and statistics

Appendix C: Scoring Summary

Criterion	Score (out of 10)	Weighted Score
Relevance	8	2.0
Effectiveness	9	2.7
Efficiency	7	1.4
Impact	6	0.9
Sustainability	8	0.8
Total		7.8

Appendix D: Recommendations

- Review resource allocation for increased efficiency.
- Strengthen stakeholder engagement processes.
- Enhance data collection methods for better impact assessment.

Important Notes

- This appendices format supplements the main evaluation report.
- All data and scores should be based on verifiable sources.
- Review and update criteria as appropriate to the project context.
- Ensure transparency and clarity in recommendations.

