

# Business Proposal Letter of Intent for Funding

[Date]

[Recipient Name]

[Recipient Title/Position]

[Company/Organization Name]

[Address Line 1]

[Address Line 2]

Dear [Recipient Name],

I am writing to express our company's intent to request funding for our business project, [Project Name], which seeks to [briefly describe the objective of the project]. Our organization, [Your Company Name], has developed this proposal based on extensive research and market analysis, aiming to provide innovative solutions and generate sustainable growth.

The goal of this project is to [state the main goals and expected outcomes]. We have identified a total funding requirement of [amount], which will be allocated to various project milestones, including research, product development, staffing, and marketing.

As outlined in the attached proposal document, our company brings together a skilled and experienced team, a clear operational plan, and a comprehensive strategy for success. We have outlined the expected return on investment and the timeline for project deliverables to ensure clarity and accountability.

We believe that with your partnership and financial support, [Project Name] will make a significant impact in [industry/sector], benefiting both stakeholders and the community at large.

We look forward to the opportunity to discuss this proposal in more detail and to answer any questions you may have. Please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Sincerely,

[Your Name]

[Your Title/Position]

[Your Company Name]

## Important Notes:

- A Letter of Intent outlines preliminary interest and is not a legally binding agreement.
- Clearly state project objectives, funding requirements, and expected outcomes.
- Include accurate and up-to-date contact information for follow-up.
- Attach a detailed proposal or supporting documents if required.
- Customize the letter to the specific recipient and funding organization.