

Jane Smith  
Director of Development  
Community Future Leaders Initiative  
212 Vision Avenue  
Springfield, ST 12345

May 15, 2024

Mr. John Doe  
Corporate Relations Manager  
Acme Innovations Ltd.  
1500 Industry Drive  
Springfield, ST 12345

**Re: Corporate Sponsorship Funding Request for Future Leaders Program**

Dear Mr. Doe,

I am writing on behalf of Community Future Leaders Initiative to request your support as a corporate sponsor for our 2024 Future Leaders Program. Our organization is dedicated to empowering local youth through educational workshops, mentorship, and hands-on leadership experiences.

The 2024 program aims to reach over 300 high school students from underrepresented backgrounds in Springfield. With Acme Innovations' commitment to community empowerment, we believe this is an ideal opportunity to collaborate and make a lasting positive impact.

Your sponsorship will go directly towards funding student scholarships, educational materials, and event logistics. In recognition of your support, we offer several partnership benefits, including brand visibility at events, logo placement on program materials, and acknowledgment in our annual report.

We respectfully request a sponsorship of \$10,000, but any level of support would be greatly appreciated. I am happy to provide further details and discuss tailored partnership opportunities at your convenience.

Thank you very much for considering this request. We hope Acme Innovations will join us in empowering the next generation of leaders.

Sincerely,

Jane Smith  
Director of Development  
Community Future Leaders Initiative

**Important Notes:**

- Be clear and concise about your funding request and the impact it will create.
- Personalize the letter for each corporate recipient to show genuine interest and research.
- Highlight mutual benefits and partnership opportunities for the sponsor.
- Include correct contact information for follow-up correspondence.
- Maintain a professional and polite tone throughout the letter.

