

Standard Financial Statement For Nonprofit Funding Proposals

Organization: Sample Nonprofit Organization

Period: January 1, 2024 – December 31, 2024

1. Statement of Activities (Income & Expenses)

Description	Projected Amount (USD)
Income	
Grants	50,000
Donations	30,000
Membership Fees	5,000
Other Income	2,000
Total Income	87,000
Expenses	
Program Costs	60,000
Administrative Expenses	15,000
Fundraising Expenses	5,000
Other Expenses	3,000
Total Expenses	83,000
Surplus / (Deficit)	4,000

2. Statement of Financial Position (Balance Sheet)

Assets	Amount (USD)
Cash & Bank	20,000
Receivables	3,000
Other Assets	2,000
Total Assets	25,000
Liabilities & Net Assets	Amount (USD)
Payables	2,000
Other Liabilities	1,000
Net Assets	22,000
Total Liabilities & Net Assets	25,000

Important Notes:

- All figures should be based on the most recent financial data or projections for the proposal period.
- Be sure to clarify any assumptions in your estimates or projections.
- Include only confirmed and committed sources in the income section, unless otherwise specified by the funder.
- Provide a brief explanation of significant expense items if required.
- Ensure that the statement aligns with your organization's audited financial statements when possible.