

# Community Grant Application

## 1. Applicant Information

Organization Name:

Contact Person:

Email Address:

Phone Number:

Mailing Address:

## 2. Project Overview

Project Title:

Brief Summary:

Project Start & End Dates:

## 3. Community Needs/Problem Statement

Describe the community need or problem your project seeks to address. Provide context or data if available.

## 4. Project Goals & Objectives

Clearly outline the goals and measurable objectives your project aims to achieve.

## 5. Project Activities & Timeline

Summarize the main activities, approach, and expected timeline for each phase of your project.

## 6. Target Audience/Beneficiaries

Identify who will benefit from your project, including estimated numbers and demographics.

## 7. Project Partners

List any partner organizations or collaborators and describe their roles.

## 8. Budget

Provide an itemized project budget. Outline all expenses and requested grant amount.

## 9. Evaluation Plan

Describe how you will measure your project's success and what indicators will be used.

## 10. Sustainability

Explain how the project will continue or create impact after the grant period ends.

## **11. Supporting Documents**

Attach relevant documents (e.g., proof of nonprofit status, letters of support).

### **Important Notes:**

- Ensure all sections are completed and clear; incomplete applications are often not considered.
- Follow specific guidelines or formats required by the grant provider.
- Provide relevant supporting data or evidence wherever possible.
- Be concise and focus on outcomes and community impact.
- Double-check contact details and supporting documentation before submission.