

# YOUR COMPANY

123 Main Street  
City, Country 10000  
Phone: (123) 456-7890  
Email: invoice@yourcompany.com

## Invoice

**Billed To:**

Client Company Ltd.  
456 Client Ave.

Another City, Country 20000

**Invoice #:** INV-2024-006

**Date:** 2024-06-21

**Due Date:** 2024-07-05

| DESCRIPTION   | UNIT PRICE | QUANTITY | TAX (%) | AMOUNT                       |
|---|------------|----------|---------|------------------------------|
| Graphic Design Services<br>Slide deck creation for product launch | 350.00     | 2        | 10      | 770.00                       |
| Template Customization  | 120.00     | 1        | 0       | 120.00                       |
| Support & Consultation  | 80.00      | 3        | 0       | 240.00                       |
|   |            |          |         | Subtotal <b>1,130.00</b>     |
|   |            |          |         | Tax (10%) <b>70.00</b>       |
|   |            |          |         | <b>Total</b> <b>1,200.00</b> |

**Important Notes about ODP Invoice Documents:**

- OpenDocument Presentation (ODP) invoices are ideal for visually rich, presentation-style invoices.
- They can include design, layout, and branding elements, and are editable in LibreOffice Impress and other compatible software.
- Format is best for sharing invoice summaries or visually engaging financial statements, not for automated data extraction.
- Ensure to export to PDF for secure sharing unless the client specifically requests ODP format.
- Always double-check currency, taxes, and legal compliance when using custom templates.