

ODI

INVOICE ATTACHMENT

From:

ABC Company Ltd.
1234 Invoice Street
City, Country 56789
Phone: +123 456 7890

To:

Client Industries Inc.
4321 Client Avenue
Town, Country 98765
Email: client@example.com

Invoice Details:

Invoice No.: ODI-INV-2024-0098
Date: 2024-06-10
Due Date: 2024-07-10

Attached Image Files

#	File Name	Description	File Type	Size
1	invoice_scan.odi	Scanned Invoice Document	ODI (OpenDocument Image)	1.2 MB
2	approval_stamp.odi	Approval Stamp Image	ODI (OpenDocument Image)	800 KB

Summary

Subtotal:	\$2,000.00
Taxes (10%):	\$200.00
Total Due:	\$2,200.00

Important Notes about ODI Invoice Attachments

- ODI (OpenDocument Image) files are used to attach visual records, such as invoice scans or stamp proofs, to invoices.
- Ensure ODI files are readable and properly embedded or linked in correspondence for compliance and transparency.
- ODI is primarily supported by OpenDocument-compatible software suites (e.g., LibreOffice Draw).
- Image attachments should not be modified after invoice issuance to maintain document integrity.
- Large ODI files may need to be compressed before emailing to avoid delivery issues.