

Planned Capital Expenditure Summary

FY 2024-2025

Project Name	Category	Estimated Cost	Planned Start Date	Expected Completion	Remarks
Office Building Renovation	Infrastructure	\$350,000	2024-08-01	2024-12-31	Phase 1
IT Equipment Upgrade	Technology	\$120,000	2024-09-15	2024-10-30	Workstation and servers
Vehicle Acquisition	Fleet	\$75,000	2025-02-10	2025-03-01	Delivery vans
Solar Panel Installation	Energy	\$90,000	2024-11-05	2025-01-20	Headquarters
Total Planned Expenditure		\$635,000			

Important Notes

- This summary is based on projected requirements and available funding estimates.
- All expenditures are subject to approval by the finance committee and may be revised.
- Actual costs and implementation timelines may vary due to market conditions and unforeseen circumstances.
- Regular reviews will be conducted to monitor project progress and budget utilization.
- Supporting documents and detailed project justifications should accompany major capital expenditure proposals.