

Summary Budget Table

Project Proposal: [Project Title]

Budget Category	Description	Amount (USD)	Funding Source
Personnel	Project Manager, Field Officer salaries	25,000	Requested
Equipment	Laptops, cameras, field tools	7,500	Requested
Supplies	Office materials, consumables	2,000	Co-Financing
Travel	Domestic travel, accommodation	4,500	Requested
Workshops & Training	Facilitation, venue, materials	6,000	Requested
Monitoring & Evaluation	Progress assessments, surveys	3,000	Requested
Other	Contingency (5%)	2,400	Requested
Total		50,400	

Important Notes

- Amounts should be justified and aligned with project objectives.
- Clearly specify funding sources (requested, co-financed, in-kind, etc.).
- Be concise and transparent in all descriptions.
- Include only relevant and necessary budget items to avoid overestimation.
- Ensure the total matches the requested and available funding limits.