

Physical Progress vs Financial Progress Report

Project Name: Sample Infrastructure Project

Reporting Period: January – June 2024

Prepared By: Project Management Team

Date: 2024-06-10

Progress Summary Table

Month	Physical Progress (%)	Physical Progress	Financial Progress (%)	Financial Progress
January	10%	<div><div style="width: 10%;">10%</div></div>	12%	<div><div style="width: 12%;">12%</div></div>
February	22%	<div><div style="width: 22%;">22%</div></div>	19%	<div><div style="width: 19%;">19%</div></div>
March	36%	<div><div style="width: 36%;">36%</div></div>	30%	<div><div style="width: 30%;">30%</div></div>
April	52%	<div><div style="width: 52%;">52%</div></div>	44%	<div><div style="width: 44%;">44%</div></div>
May	65%	<div><div style="width: 65%;">65%</div></div>	55%	<div><div style="width: 55%;">55%</div></div>
June	80%	<div><div style="width: 80%;">80%</div></div>	70%	<div><div style="width: 70%;">70%</div></div>

Important Notes:

- Physical progress refers to the percentage of project activities completed against the planned activities.
- Financial progress indicates the percentage of funds utilized or disbursed relative to the project's total budget.
- Regular comparison helps identify discrepancies between expenditure and actual work done.
- Consistent monitoring supports better project management and early detection of delays or budget overruns.
- It is essential that both progress parameters are reported transparently to stakeholders.