

Physical Progress vs Financial Progress Report

Project Name: Sample Infrastructure Project
Reporting Period: January – June 2024
Prepared By: Project Management Team
Date: 2024-06-10

Progress Summary Table

Month	Physical Progress (%)	Physical Progress	Financial Progress (%)	Financial Progress
January	10%	<div><div></div></div>	12%	<div><div></div></div>
February	22%	<div><div></div></div>	19%	<div><div></div></div>
March	36%	<div><div></div></div>	30%	<div><div></div></div>
April	52%	<div><div></div></div>	44%	<div><div></div></div>
May	65%	<div><div></div></div>	55%	<div><div></div></div>
June	80%	<div><div></div></div>	70%	<div><div></div></div>

Important Notes:

- Physical progress refers to the percentage of project activities completed against the planned activities.
- Financial progress indicates the percentage of funds utilized or disbursed relative to the project's total budget.
- Regular comparison helps identify discrepancies between expenditure and actual work done.
- Consistent monitoring supports better project management and early detection of delays or budget overruns.
- It is essential that both progress parameters are reported transparently to stakeholders.