

Project Prioritization Matrix

Capital Budget Plan

Project Evaluation Matrix

Project Name	Strategic Alignment (1-5)	Urgency (1-5)	Expected ROI (1-5)	Risk (1-5, reverse)	Resource Availability (1-5)	Total Score	Priority Rank
Upgrade Core Network	5	4	5	2	4	20	1
New Office Construction	4	3	4	3	3	17	2
CRM System Implementation	3	5	3	2	2	15	3
Energy Efficiency Upgrades	4	2	4	4	4	14	4
Fleet Expansion	2	2	3	5	2	9	5

Criteria Key

Criteria	Description
Strategic Alignment	Degree to which project supports organizational goals and strategy
Urgency	Need for immediate action or completion
Expected ROI	Potential return on investment and financial benefit
Risk	Potential threats or challenges (reverse score: lower is better)
Resource Availability	Access to required resources (funds, people, tools)

- Scores for each project are based on pre-defined evaluation criteria for objectivity and consistency.
- This matrix aids in transparent decision-making and documentation of prioritization rationale.
- Regular review of the matrix is important as organizational priorities and project risks may evolve.
- Include all relevant stakeholders in the scoring process to ensure broad consensus.
- Adjust criteria weights as necessary to align with shifting strategic objectives.