

Bank Letterhead  
Date: \_\_\_\_\_  
Our Ref: \_\_\_\_\_

To, \_\_\_\_\_

**Subject: Confirmation of Paid-up Capital â€“ \_\_\_\_\_ (Company Name)**

Dear Sir/Madam,

This is to confirm that we, \_\_\_\_\_ (Name of Bank), have received the paid-up capital for  
\_\_\_\_\_ (Company Name), incorporated under \_\_\_\_\_ (Company Registration No.) as follows:

Account Name:	_____
Account Number:	_____
Bank Branch:	_____
Amount Received:	_____
Currency:	_____
Date of Receipt:	_____

We confirm that the above amount has been credited to the account and is free from any lien or encumbrance.

This confirmation is issued at the request of the company, without liability on the part of the bank or its officials.

Sincerely,

\_\_\_\_\_  
Authorized Signatory  
(Bank Name & Branch)

**Important Notes:**

- This letter should only be issued on the bank's official letterhead and duly signed.
- The information provided must be accurate and supported by bank records.
- The letter is typically required by regulatory authorities for company incorporation and compliance purposes.
- Ensure all blank fields are completed before issuing.
- This confirmation does not constitute any form of guarantee for future account balances.