

**To:**

The Board of Directors  
ABC Company Limited  
123 Business Avenue  
City, ZIP Code

## Application Letter for Capital Subscription

Dear Sir/Madam,

I, **John Doe**, holder of Passport/ID number **AB1234567**, hereby submit my application to subscribe to the share capital of **ABC Company Limited**. Please find the details of my capital subscription as follows:

**Number of Shares to be Subscribed:** 10,000

**Share Value per Share:** USD 1.00

**Total Subscription Amount:** USD 10,000

I declare my intention to comply with the terms and conditions set out in the Articles of Association and any resolutions adopted by the Company. I confirm that the subscription amount will be transferred to the Company's designated bank account within the stipulated timeline.

Kindly acknowledge receipt of this application and advise of any further actions or documents required from my end.

Thank you for your attention.

Sincerely,

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John Doe  
Contact: johndoe@email.com  
Phone: +1 234 567 8901

### Important Notes

- This document should accurately state the applicant's identification and subscription details.
- It may be required to attach supporting identification documents and payment proof.
- The terms for capital subscription must comply with the company's Articles of Association and relevant laws/regulations.
- Retain a signed copy for personal records and acknowledge receipt from the company.
- Consult legal or financial advisors if clarification on any terms is needed.