

Investor Name
Investor Address Line 1
Investor Address Line 2

Subject: Capital Call Notice â€“ [Fund Name]

Dear [Investor Name],

In accordance with the terms of the [Limited Partnership Agreement / Subscription Agreement] of [Fund Name] (the "Fund"), we hereby notify you of a capital call and request that you remit payment as set forth below:

Amount to be Contributed:

[\$[Amount Due] USD

Due Date:

[Due Date]

Wire Instructions:

Bank Name: [Bank Name]
Account Number: [Account Number]
Routing Number: [Routing Number]
SWIFT Code: [SWIFT/IBAN if applicable]
Account Name: [Account Name]

Please ensure your contribution is received by the due date. Funds will be used for [brief description, e.g., investment funding, expenses, etc.].

If you have any questions, please contact us at [contact info].

Sincerely,

[General Partner / Fund Manager Name]
[Title]
[Fund Name]

Important Notes:

- Capital call notices are legally binding under your fund agreement.
- Timely funding is often required to avoid penalties or loss of rights.
- Always verify wire instructions directly with your contact to prevent fraud.
- Keep a record of this notice and your remittance for your files.