

Service Invoice

From:
ABC Web Solutions
123 Oak Avenue
Cityville, XY 45678
Email: info@abcweb.com
Phone: (123) 456-7890
To:
XYZ Creative Ltd.
789 Maple Street
Townsbury, ZA 65432
Email: contact@xyzcreative.com

Invoice #
S-2024-017
Date Issued
2024-06-24
Due Date
2024-07-08
Terms
Net 14

Services Provided

Description	Hours	Rate	Amount
Website Design Consultation	3.0	\$60.00	\$180.00
Front-End Development	8.5	\$60.00	\$510.00
Content Integration	2.0	\$60.00	\$120.00

Subtotal:\$810.00
Tax (5%):\$40.50
Total:**\$850.50**

Payment Details:
Bank: Cityville Bank
Account Name: ABC Web Solutions
Account Number: 123456789
Please reference the invoice number in your payment.

- Important Notes:**
- This document is a service invoice template, often used in Google Sheets for easy customization and record-keeping.
 - Always ensure all details (dates, invoice number, and amounts) are accurate for both parties.
 - Save a copy of each invoice for your records and for tax purposes.
 - Modify service descriptions, rates, and taxes according to your specific business requirements.
 - Check local regulations for required invoice information and tax rates.