

INVOICE

From:

Acme Services Co.
123 Business Street
Metropolis, NY 10001
Phone: (555) 123-4567
Email: info@acmeservices.com

To:

John Doe
456 Elm Avenue
Springfield, IL 62704
Phone: (555) 765-4321
Email: john.doe@email.com

Invoice #: 2024-00123

Date Issued: 2024-06-18

Due Date: 2024-07-02

Payment Terms: Net 14

Reference: Project ABCD

Description	Quantity	Unit Price	Amount
Consulting Services	10	\$120.00	\$1,200.00
Report Preparation	1	\$350.00	\$350.00
On-site Visit	2	\$80.00	\$160.00

Subtotal **\$1,710.00**

Tax (8%) **\$136.80**

Total **\$1,846.80**

Amount Due **\$1,846.80**

Important Notes:

- This invoice is in detailed plain text format, ensuring clarity and transparency.
- All charges and descriptions are itemized without graphical elements or complex formatting.
- Ensure all recipient details and items are accurate before sending.
- This document serves as a proof of service and payment request.
- Contact the sender promptly if any discrepancies are found.