

Business Loss Declaration Letter

[Your Name/Company Name]

[Your Address]

[City, State, ZIP Code]

[Phone Number]

[Email Address]

[Recipient Name/Department]

[Recipient Organization/Bank Name]

[Recipient Address]

[City, State, ZIP Code]

Date: [MM/DD/YYYY]

Dear [Recipient Name or Title],

I am writing to formally declare that my business, [Business Name], with registration number [Registration Number], has incurred losses during the financial period of [Start Date] to [End Date]. Due to [briefly state reasons: e.g., market downturn, unforeseen expenses, operational challenges], the business was unable to generate a profit for the stated period.

The net loss for this period amounts to [Amount], as detailed in the attached financial statements and supporting documents.

This declaration is made for the purpose of [state purpose: e.g., loan application, insurance claim, tax filing], and I affirm that the information provided is true and accurate to the best of my knowledge.

Kindly review the attached financial documents for further clarification. Please feel free to contact me should you require additional information.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position/Title]

[Business Name]

Important Notes:

- Ensure all provided information and figures are accurate and supported by appropriate documentation.
- This letter may need to be notarized or certified, depending on its intended use.
- Always retain copies of the declaration and supporting documents for your records.
- Consult a legal or financial professional to confirm compliance with local regulations.
- Tailor the content to the specific purpose of submission (e.g., lender, insurer, tax authority).

