

Comprehensive Loss Assessment Sheet

1. General Information

Assessment Ref. No.

Date

Assessor Name

Insured Party

Contact Details

Policy Number

2. Loss Incident Details

Date of Loss

Location

Description of Incident

3. Details of Loss/Damage

#	Item Description	Quantity	Unit Cost	Total Cost	Remarks
1					
2					
3					

4. Summary and Assessment

Assessment Summary / Recommendation

5. Declaration

Declaration by Assessor

Assessor's Signature

Date

Important Notes:

- This assessment sheet must be completed accurately and truthfully by the appointed assessor.
- Attach supporting documents and photographic evidence where applicable.
- The summary should reflect an objective and impartial estimate based on available information.
- Any disagreement or dispute regarding the findings should be indicated in the remarks section.
- This document forms an essential part of the official claims process.