

ABC Consulting Ltd.

123 Business Avenue
New City, State 45678
Phone: (123) 456-7890
Email: info@abcconsulting.com

INVOICE

Invoice #: INV-000124

Date: 2024-06-12

Due Date: 2024-06-26

Billed To

Jane Doe
XYZ Corporation
789 Client Road
Client City, State 65432

Description of Services

Description	Quantity	Unit Price	Amount
Consulting Services - Project Planning (June 2024)	12	\$100	\$1,200
On-Site Training Session	1	\$400	\$400
Subtotal			\$1,600
Tax (10%)			\$160
Total Due			\$1,760

Payment Instructions

Bank Transfer to: ABC Consulting Ltd.
Account No: 00123456789
Bank: National Bank
Reference: INV-000124

Contact

For any queries, contact: billing@abcconsulting.com

Authorized By

John Smith, Finance Manager

Important Notes

- This invoice serves as an official request for payment for the described services.
- Please process payment by the due date to avoid late fees.
- All figures and billing details should be double-checked for accuracy.
- Keep a copy of this invoice for your financial records and auditing purposes.