

OFFICIAL LOSS DECLARATION AFFIDAVIT

[For Lost Important Document or Item]

I. Affiant's Information

I, _____, of legal age, _____ (civil status), residing at _____, hereby execute this affidavit and declare as follows:

II. Description of Loss

1. On or about the date of _____, I discovered the loss of my _____ (state item/document, e.g., Passport, ID, Certificate), numbered _____.

2. The said item/document was last seen at _____ on _____.

3. Despite diligent efforts to locate the lost item/document, it could not be found.

III. Undertaking and Declaration

4. I am executing this affidavit to attest to the loss of the aforementioned item/document, and for whatever legal purpose it may serve.

5. I undertake that if the lost item/document is found, I will immediately report and surrender it to the proper authority.

IV. Further Affiant Sayeth Naught

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 20____ at _____.

Affiant's Signature Over Name

Witness (if required)

Important Notes:

- This affidavit should be notarized for legal validity.
- Provide honest and accurate details about the loss.
- Keep at least one copy for personal records.
- This document may need to be presented to relevant authorities or institutions.
- False declarations may carry legal penalties.