

Electronic Loss Declaration Submission

Declaration No.

Enter Declaration Number

Date of Submission

1. Personal Details

Full Name

Enter Full Name

Contact Information

Phone Number / Email

Address

Enter Residential Address

2. Lost Item Details

Type of Item Lost

e.g., Passport, ID Card, Document

Description of Item

Brand, serial number, distinguishing features, etc.

Date of Loss

Place Where Item Was Lost

Enter Location

3. Circumstances of Loss

Brief Description of How Loss Occurred

Explain the circumstances

4. Declaration

Declaration Statement

Eg: I hereby declare that the above information is true and correct to the best of my knowledge.

Declarer's Name

Enter Name

Signature (type full name)

Type Signature

Date

Important Notes

- This document must be completed truthfully; any false declaration may result in legal action.
- Keep a copy of your submission for future reference.
- Some authorities may require supporting documents (e.g. police report, proof of ownership).
- Submission does not guarantee automatic restoration or replacement of lost items.
- Personal information provided will be used exclusively for verification and processing of your declaration.