

# Electronic Loss Declaration Submission

Declaration No.

Date of Submission

## 1. Personal Details

Full Name

Contact Information

Address

## 2. Lost Item Details

Type of Item Lost

Description of Item

Date of Loss

Place Where Item Was Lost

## 3. Circumstances of Loss

Brief Description of How Loss Occurred

## 4. Declaration

### Declaration Statement

Eg: I hereby declare that the above information is true and correct to the best of my knowledge.

### Declarer's Name

Enter Name

### Signature (type full name)

Type Signature

### Date

## Important Notes

- This document must be completed truthfully; any false declaration may result in legal action.
- Keeps a copy of your submission for future reference.
- Some authorities may require supporting documents (e.g. police report, proof of ownership).
- Submission does not guarantee automatic restoration or replacement of lost items.
- Personal information provided will be used exclusively for verification and processing of your declaration.