

EventX Solutions Ltd.

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INVOICE**Billed To:**

John Smith
Acme Corp.
789 Corporate Ave
San Francisco, CA 94110
Email: jsmith@acmecorp.com

Invoice #: EVT-2024-1512

Invoice Date: 15 June 2024

Event Date: 22 June 2024

Payment Due: 29 June 2024

Description	Qty	Unit Price	Line Total
Venue Rental - Grand Hall	1	\$2,800.00	\$2,800.00
Event Planning & Coordination	1	\$1,200.00	\$1,200.00
Catering (per person)	70	\$45.00	\$3,150.00
Audio/Visual Equipment	1	\$650.00	\$650.00
Decoration Package	1	\$350.00	\$350.00

Subtotal
\$8,150.00

Tax (8.75%)
\$713.13

Total Due
\$8,863.13

Important Notes:

- Payment is due within 14 days of the invoice date unless otherwise agreed.
- Please ensure all payments reference the Invoice Number for tracking.
- Contact us immediately if you have any questions or discrepancies regarding this invoice.
- Outstanding balances are subject to late payment penalties as outlined in your service contract.
- Retain this document for your records and accounting purposes.

