

Acme Event Solutions

1234 Main St.
Springfield, ST 54321
contact@acmeevents.com
+1 (555) 987-6543

Invoice

Invoice #: INV-2024-025

Date: 2024-06-12

Due Date: 2024-06-26

FROM

Acme Event Solutions
1234 Main St.
Springfield, ST 54321
Tax ID: 56-9824675

BILL TO

Jane Doe
Event Manager, Gala Corp.
6789 Hill Ave.
Capital City, AB 98765
jane.doe@galacorp.com

DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
Event Planning & Coordination	1	\$1,200.00	\$1,200.00
Venue Decoration	1	\$850.00	\$850.00
Audio/Visual Equipment	1	\$400.00	\$400.00
Catering	75	\$32.00	\$2,400.00
Subtotal			\$4,850.00
Tax (8%)			\$388.00
Total			\$5,238.00

Important Notes:

- This invoice is for event-related services and must be settled before the due date.
- Payment instructions are provided separately or upon request.
- Retain a copy of this invoice for your records and future correspondence.
- Contact accounts@acmeevents.com for inquiries or concerns about this invoice.