

Annex: Supporting Documentation and Data

1. List of Included Documents

1. Project Proposal
2. Relevant Permits and Approvals
3. Letters of Support
4. Financial Statements (Last 2 Years)
5. Environmental Impact Assessment

2. Data Table: Key Performance Metrics (2023)

| Metric | Value | Source |
|-----------------------------------|-----------|----------------------|
| Total Project Expenditure | \$850,000 | Financial Statement |
| CO ₂ Emissions Reduced | 420 tons | Environmental Report |
| Beneficiaries Impacted | 1,700 | Quarterly Survey |
| Jobs Created | 35 | HR Records |

3. Scanned Evidence Provided

- Signed partnership agreements
- Invoices and payment receipts
- Photos of implemented activities
- Attendance lists for workshops

Important Notes

- Ensure all documents are clearly labeled and organized for easy reference.
- Confidential information should be redacted as appropriate.
- Only include data and documentation relevant to the main report.
- Verify authenticity and completeness before submission.
- Maintain annexes separately for record-keeping and auditing purposes.