

# Online Portal Refund Request Form

## (For Loss-Related Situations)

### Applicant Information

Full Name:

Enter your full name

Email Address:

Enter your email address

Contact Number:

Enter your contact number

### Transaction Details

Order/Transaction Number:

Enter order or transaction number

Date of Transaction:

### Refund Reason

Type of Loss:

Select loss type

Loss Description:

Briefly describe the loss and your refund request

### Refund Details

Refund Amount Requested:

Enter refund amount

Bank/UPI Details (for processing refund):

Account Name, Number, IFSC or UPI ID

### Supporting Documents

List or attach supporting documents (invoice, screenshots, communication, etc):

List supporting documents provided

Declaration:

I hereby declare that the above information is correct to the best of my knowledge.

## Important Notes

- Ensure all details filled in the form are accurate and complete.
- Attach valid proof and supporting documents to avoid delays in processing.
- False declarations may lead to permanent rejection of refund requests.
- Keep a copy of the submitted form and all communications for your records.
- Processing times may vary depending on the type and documentation of loss.