

# Customer Service Refund Request Application for Loss

## Customer Information

Full Name

Enter your full name

Address

Enter your address

Email Address

Enter your email address

Phone Number

Enter your phone number

## Order Details

Order Number

Enter your order number

Date of Purchase

## Description of Loss

Provide details of the loss (e.g., item lost, circumstances, etc.)

Describe the loss and any relevant details

Amount Claimed (if known)

Enter amount

## Declaration

I declare that the information provided above is true and accurate to the best of my knowledge. I request a refund for the loss stated in this application.

Signature

Enter your signature

Date

## **Important Notes**

- All information must be completed accurately to avoid delays in processing your refund request.
- Supporting documents (such as proof of purchase or correspondence) may be required.
- This application does not guarantee a refund; eligibility is subject to verification of your claim.
- Keep a copy of this form and any submitted documents for your records.