Date and Time Entry Table

#	Date	Start Time	End Time	Duration	Activity/Remarks	Recorded By
1	2024-06-15	09:00 AM	11:30 AM	2 hr 30 min	Team Meeting	Jane Doe
2	2024-06-15	12:00 PM	01:30 PM	1 hr 30 min	Project Planning	John Smith
3	2024-06-16	10:15 AM	12:00 PM	1 hr 45 min	Client Call	Jane Doe

- Ensure all date and time entries are accurate and in the correct format.
- Duration should reflect the total time between Start and End Time.
- Record clear and concise activity or remarks for each entry.
- Always indicate the person responsible for recording each entry.
- This table format is suitable for logs, attendance, and project tracking.