

Format of Self-Declaration for Loss of Goods

Date:

Enter date here

To,
The Authority Concerned

Subject: Self-Declaration regarding Loss of Goods

I, Your Full Name , son/daughter of Parent/Guardian Name , residing at

Address _____, hereby declare that on Date of Incident, I have lost the following goods:

Details of Lost Goods:

- **Description:** e.g., Mobile Phone, Wallet
- **Make/Brand:** Brand
- **Identifier/Serial No.:** Serial No.
- **Approx. Value:** Value

The loss occurred at/on Location . The above information is true and correct to the best of my knowledge and belief. I request you to kindly take necessary action in this regard.

I am providing this declaration on my own volition and understand that any false statement made herein will render me liable for legal action.

Signature: _____ Name: Your Name Date: Date

Important Notes:

- This declaration should be submitted along with a copy of a valid ID proof.
- Furnishing false information in a self-declaration is a punishable offence.
- This format is for reference; adapt as per requirements of the authority concerned.
- Police intimation/FIR may be necessary in case of high-value or sensitive goods.
- Keep a copy of this document for your records.