

Resource Allocation Plan

Project Information

Project Name	Website Redesign Initiative
Project Manager	Jane Doe
Planned Start Date	2024-07-01
Planned End Date	2024-12-31

Resource Allocation Table

Resource Name	Role	Allocated (%)	Start Date	End Date	Responsibilities
Alice Smith	UI/UX Designer	60	2024-07-01	2024-09-30	Design wireframes and prototypes
David Kim	Frontend Developer	100	2024-08-01	2024-12-15	Implement website interface
Maria Chen	Backend Developer	80	2024-08-10	2024-12-31	Develop APIs and integrate databases
Logan Lee	QA Engineer	50	2024-11-01	2024-12-31	Testing and quality assurance
Priya Patel	Content Specialist	40	2024-09-01	2024-11-30	Create and update website content

Milestones & Key Dates

Milestone	Due Date
Finalization of Wireframes	2024-07-31
Frontend Development Complete	2024-11-15
Content Upload Complete	2024-11-30
QA & Testing	2024-12-20
Project Launch	2024-12-31

Important Notes

- Resource allocation plans ensure the optimal use of available personnel and skills.
- Roles, allocation percentage, and timeframe must be reviewed regularly during the project.
- Timely updates to this document help manage project risks and resource conflicts.
- Clear responsibilities prevent overlaps and ensure accountability.
- Stakeholder approval is recommended before finalizing the allocation plan.