

ABC Maintenance Services Ltd.

123 Main Street
City, State, ZIP
Phone: (123) 456-7890
Email: info@abcmaintenance.com

INVOICE

Invoice No: INV-0021
Date Issued: 2024-06-20
Due Date: 2024-07-04

Billed To:

XYZ Corporation
456 Market Avenue
City, State, ZIP
Contact: John Doe
Email: johndoe@xyz.com

Description of Maintenance Services

Service Description	Service Date	Hours	Rate	Amount
HVAC Preventive Maintenance	2024-06-10	3	\$50.00	\$150.00
Plumbing Repair (Leak Fix)	2024-06-12	1.5	\$60.00	\$90.00
General Electrical Checkup	2024-06-13	2	\$55.00	\$110.00
Materials (pipes, filters)	2024-06-12	-	-	\$42.00
Subtotal:				\$392.00
Tax (7%):				\$27.44
Total Due:				\$419.44

Bank Details

Account Name: ABC Maintenance Services Ltd.
Bank: Bank of Example
Account Number: 1234567890
SWIFT: BOEUS123

Important Notes:

- This invoice is issued for maintenance services as described above.
- Please ensure payment is made by the due date to avoid late fees.
- Retain this document for your accounting and warranty records.
- Contact us immediately in case of any discrepancies or queries.
- Goods and services tax (GST/VAT) is included where applicable.