

Loss Register Update Log

Company Name		Date	
Prepared By		Department	

Update Log

#	Date	Reference / Loss Report No.	Description of Loss / Incident	Location	Status	Remarks	Updated By
1							
2							

Important Notes

- This log should be updated promptly after every loss incident or update.
- Provide clear and complete information for each entry.
- Keep the log secure and accessible only to authorized personnel.
- Review regularly to ensure data accuracy and completeness.